

**BUTTE SCHOOL DISTRICT NO. 1  
BOARD OF TRUSTEES  
SPECIAL MEETING  
AUGUST 4, 2020**

The Board of Trustees held a Special Meeting on Tuesday, August 4, 2020 at 12:00 p.m. via teleconference with Chairperson Ann Boston presiding. Trustees present via teleconference were Susanne Dauenhauer, Frank Joseph, Henry Klobucar, Kelly Lee and Quinton Queer. Trustees absent were Tom Billteen and Patti Hepola. Also present were Judy Jonart, Superintendent, Therese McClafferty, Director of Human Resource and Kevin Patrick, Director of Business Affairs.

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Judy Jonart, Superintendent, welcomed Henry Klobucar aboard. Mr. Klobucar was appointed as the new High School Trustee by County Superintendent Cathy Maloney. Mr. Klobucar was sworn in by Ms. Maloney only a few hours ago. The Board expressed welcome.

**WELCOME AND DIRECTIONS FOR PUBLIC PARTICIPATION**

**COMMUNICATIONS**

**Item 1 – Activities Update**

Judy Jonart, Superintendent, provided an update on activities. MSHA documents were provided to the Board last week and since then there have been several meetings with the AA Superintendents, Transportation, Health Department Directors and Athletic Directors to plan for the fall sports season. There are several barriers to scheduling, managing cohorts, and transportation.

Ms. Jonart had hoped to have more information when she scheduled this update. MHSA will get clarification from the Governor's office and Ms. Jonart will update the Board at that time.

**Item 2 – Budget Schedule**

Kevin Patrick, Director of Business Affairs, explained to the Board that the Budget must be adopted on or before August 20, 2020. He suggested the final budget meeting be held either before or after the Regular Board Meeting on August 17. After some discussion, the Board decided to hold the meeting after the Regular Board Meeting on August 17. Mr. Patrick will place necessary notice in the Montana Standard.

**Item 3 – Personnel Update**

Therese McClafferty, Director of Human Resource, updated the Board on staff training. In addition to the usual training at the beginning of the school year, staff will also receive COVID-19 related training provided by the School Nurses, John Rolich of the Butte-Silver Bow Health Department, and Brodie Loushin of Payne West Insurance. The nurses have completed a video that will be very helpful.

Letters have been sent out to employees explaining staff options for return to work, including available leave options. Leave requests will be decided on a case by case basis.

Trustee Queer asked if these options are available to classified employees as well. Ms. McClafferty explained that paid COVID related sick leave is available up to 80 hours when specific criteria are met. Emergency leave is available for up to 12 weeks at 2/3 pay, again when specific criteria are met.

**PERSONNEL**

**Item 4 – Personnel Action Report (PAR) – August 4, 2020**

Therese McClafferty, Director of Human Resource, presented the following Amended PAR to the Board for approval. The PAR had been amended after the Agenda Notice and Agenda Packet went out.

**Butte School District No. 1**  
**AMENDED Personnel Action Report**  
**Special Board Meeting August 4, 2020**

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**Certified Personnel**

**Appointment:**

Misty Balentine	08/24/20	Speech Language Pathologist Aide, BHCC
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**Classified Personnel**

**Appointment:**

Darlene Anderson	08/24/20	Food Service, BHS
Richard Todorovich	08/24/20	Bus Driver, Transportation

**Resignation:**

Darlene Anderson	08/23/20	Substitute Food Service, District
Patricia Cunningham	07/29/20	Food Service, EMS
Richard Todorovich	08/23/20	Substitute Bus Driver, Transportation

**Supplemental Personnel**

**~~Non-Renewal:~~**

<del>Chase Plum</del>	<del>07/28/20</del>	<del>Football Coach, EMS</del>
<del>Dan Shea</del>	<del>07/28/20</del>	<del>Boys Basketball &amp; Football Coach, EMS</del>

**Removal:**

Shealyn Hafer	07/27/20	Substitute Teacher, District
Andrew Kelly	07/23/20	Substitute Teacher, District

Trustee Lee made motion to approve, second by Trustee Joseph. Motion carried unanimously.

**NEW BUSINESS**

**Item 5 – Review and Approval of Policy 1908/1908F – Family Engagement/Family Onsite Instruction Opt-Out Form**

Judy Jonart, Superintendent, explained this form allows families to opt-out of classroom learning ONLY during the COVID crisis. This policy will take effect immediately and become null and void once crisis is over.

Trustee Dauenhauer made motion to approve, second by Trustee Joseph. Motion carried unanimously.

**Item 6 – Public Comment on Items Not on Agenda**

Susanne Dauenhauer, Trustee, asked about an email received from a parent regarding school reopening. Judy Jonart, Superintendent, stated that a letter to all parents has been prepared and with the Board’s approval of Policy 1908/1908F, the letter can now be mailed. The website also contains mock schedules for the reopening plan.

Trustees Boston and Joseph requested the recently approved Opt-Out Form be included in the letter as well.

**ADJOURNMENT**

There being no further business to come before the board, Trustee Joseph made motion to adjourn, second by Trustee Boston. Motion carried unanimously. Chairperson Boston adjourned the meeting at 12:46 p.m.

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Chairwoman of Board of Trustees

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District Clerk  
/mcs